UNIVERZA V LJUBLJANI | BF Biotehniška fakulteta

Interreg Alpine Space

Co-funded by the European Union

TECHNICAL SPECIFICATIONS

The contractor shall ensure that the services are performed in accordance with all requirements of the contracting authority as defined in the technical specifications. The services offered must meet at least the required level of quality, professional competence, and scope of content.

Preparation of expert background documents, guidelines and reports within the PollinAlp project

1. Subject Matter of the Procurement

The subject of this public procurement procedure is the provision of expert services within the framework of the PollinAlp project, including the preparation of expert background documents, guidelines, analyses, reports, and thematic materials in the fields of pollinator conservation, habitats, ecological connectivity, and environmental policies.

The Contractor shall perform the services professionally, with high quality, and in accordance with the PollinAlp project methodology and the instructions of the Contracting Authority.

2. Scope of Services

The Contractor shall prepare the following deliverables:

2.1 Guidelines for Assessing Risks and Vulnerabilities of Pollinator Habitats in the Alps and Identifying Gaps in Their Protection Policies

The guidelines shall include at least:

- an overview of relevant policies, strategies, and legislative frameworks related to the protection of pollinators and their habitats;
- a methodological approach for assessing risks and vulnerabilities of pollinator habitats;
- identification of key threats to pollinator habitats;
- an analysis of gaps in protection policies and measures;
- recommendations for improving policies and management measures.

2.2 Synthesis Report on Pollinator Habitat Vulnerability Assessments

The Contractor shall prepare a synthesis report based on the findings of local workshops and other data available within the project.

The report shall include at least:

- a summary of the assessments carried out;
- a comparative analysis of the results;
- identification of common challenges and risks;

- findings and recommendations for the project's future activities.

2.3 Technical Content for the Transnational Workshop

The Contractor shall prepare expert materials for a transnational workshop on pollinator corridors and ecological connectivity.

The materials shall include at least:

- an overview of good practices;
- expert background materials for discussion;
- a presentation of key challenges and potential solutions;
- a thematic contribution for the implementation of the field visit in Slovenia.

2.4 Report on Lessons Learned Regarding Requirements for Pollinator Corridor Planning

The report shall include at least:

- an overview of the activities carried out;
- an analysis of the findings obtained;
- identification of key requirements and recommendations for pollinator corridor planning;
- recommendations for decision-makers and spatial planners/managers.

3. Cooperation with the Contracting Authority

The Contractor shall:

- cooperate regularly with the Contracting Authority and project partners;
- take into account the comments and instructions of the Contracting Authority when preparing documents;
- participate, where necessary, in working meetings and coordination sessions held remotely or at a location specified by the Contracting Authority;
- provide all necessary revisions and amendments to the prepared documents.

4. Language and Format of Documents

All documents shall be prepared in English, unless otherwise required by the Contracting Authority.

Final versions of the documents shall be submitted electronically in MS Word and PDF formats.

5. Performance Deadline

The Contractor shall complete all services within the deadlines specified in the contract and the project timetable. Individual documents shall be submitted to the Contracting Authority for review prior to the submission of their final versions.

6. Quality of Performance

The Contractor shall perform the services professionally, diligently, and to a high standard of quality, in accordance with the requirements of the Contracting Authority, applicable professional standards, and the objectives of the project within which the services are provided.

The Contractor shall ensure that the services are performed in accordance with all requirements of the Contracting Authority as defined in the technical specifications. The services provided must meet at least the required level of quality, professional competence, and scope.

The prepared documents shall be substantively consistent, methodologically sound, linguistically appropriate, and suitable for use in project activities and project partnership reporting.